

**Joint Loss Management Committee meeting
August 6, 2012 at Town Hall - 2:00PM**

Present: Fire Chief Peter Varney, Recreation Director Kellie Chase, Deputy Chief K.G. Lockwood, Library Director Max Wirestone, Highway Representative Leon Smith, Police Chief Shawn Bernier, Town Administrator Alison Webb

The JLMC discussed the parade and 250th event that took place on July 28th.

Ideas for improvement on the parade event:

- Recap of what can and cannot be included in parades by employees
- Clear direction of how to exit- map of route with explanation of leaving town
- Importance of making sure that the right people are at the planning meetings, and a follow-up memo outlining procedures and any important points
- Shut down Main Street from Merrymeeting Road to Depot Road
- Parking areas – signage and designated areas

The group decided that the incident could have been avoided if the road was closed. There were too few officers for what was going on, and more cars and traffic than was anticipated.

There was good teamwork and communication between the departments and staff. The meeting was adjourned at 3:15PM.

Respectfully submitted,
Alison Webb